



Ref. No. 5(22)/2013-INST

Date: 16.06.2017

To,

Dear Sir,

Sealed Quotations are invited on behalf of Director, INST Mohali as per terms and conditions stipulated from reputed & experienced and licensed pest control agencies for rendering the **Pest Control Services** in INST for a period of One year.

1.	Title of Tender	PEST CONTROL SERVICE
2.	Ref. No.	5(22)/2013-INST
3.	EMD	Rs. 1,000/- (One Thousand Only)
5.	Last Date of submission of Tender	10.07.2017 (Monday) before 2.00PM
6.	Tender to be submitted at the following address	The Director, Institute of Nano Science and Technology, Habitat Centre, Sector 64, Phase -X, Mohali, 160062, Punjab, India
7.	Date and time of opening of bid	10.07.2017 (Monday) at 3.00PM

Sd/-
Chief Fin. and Admn. Officer



a) Scope of Work:

For execution of the above works, total area is around 3 Acres of Institute and other labs the agency shall follow the specific requirements mentioned as under:

- 1) To execute the integrated pest control measures at INST building Mohali, INST Lab at IISER Mohali, NPDL Lab at Sector 81, Mohali including the surrounding areas within the boundary wall of INST Mohali.
- 2) Ensure that effective and economic pest control measures are implemented.
- 3) The service provider shall provide, manage and operate a comprehensive system of pest control management in accordance with the current industrial standards and the provisions of this service level specification.
- 4) To control mosquitoes (all type), agency has to fog with fogging machine (on Saturday) in entire INST Campus.
- 5) Services should be carried out every fortnight with the prior permission from the Nodal Officer designated by INST.

b) Eligibility Conditions:

Sr. No	Particulars	Details
1	The firm must have been registered for similar line of business.	Submit copy of registration certificate
2	Should possess statutory requirement such as Sales Tax, Service Tax, Shop and Establishment Registration Certificate, GST and PAN Card for their existing business.	Submit copy of registration certificate
3	Should possess ISO 9001-2008 in providing pest control.	Submit copy of registration certificate
4	Should have at least 3 years of experience of pest control in Government Departments	Submit copy of work order/experience certificate

c) Terms & Conditions:

- 1) The Tenderer submitting his Tender would be deemed to have considered and accepted all the terms and conditions of Tender. No verbal or written enquiries shall be entertained in respect of acceptance or rejection of the Tender.
- 2) The Quotation Should be addressed to the Director INST, Mohali invariably giving on the envelop Quotation for _____, Reference No. With date and due date with time.
- 3) The quotation should be enclosed in a sealed envelope.



- 4) Any Tender received after the prescribed date and time in the Notice Inviting Tender will be rejected.
- 5) The incomplete tender in any respect or not complying with the terms and conditions are liable to be summarily rejected.
- 6) The successful tenderer shall have to follow all the instructions given to him/them from time to time by the competent authority or person nominated by him.
- 7) The successful tenderer and his worker shall abide by the rules and regulations of the Institute as well as directions/instructions issued by the Director of Institute or on his behalf by the authorities from time to time and violation of which may result in cancellation of the contract.
- 8) The contract period will be for a period of one year, which may be extended to further 2 years on satisfactory rendering of services.
- 9) Payment will be released within 20 days by the institute on quarterly basis after satisfactory completion of services.
- 10) The place of Pest Control Services is INST Mohali.
- 11) EMD: The tenderer should submit EMD amount of Rs. 1000/- through demand draft in favour of "DIRECTOR INST" payable at Chandigarh or through NEFT/RTGS in INST Account. Account Details are as follows:
 - a. **Name of Beneficiary: Institute of Nano Science and Technology (INST)**
 - b. **Account No. 2452201001102**
 - c. **Name of Bank: Canara Bank, Sector 34, Chandigarh**
 - d. **IFS Code: CNRB0002452**
 - e. **MICR Code:160015003**
 - f. **Swift Code: CNRBINBBFFC**

The details of transaction for EMD viz. Name of bidder firm, Tender Description, Transaction ID/No. of Transfer, Transaction date, Amount of Transaction, Name of Bank, Address of Bank shall be furnished by the tenderer on their letterhead separately along with their tender.

- 12) Refund of EMD: Bid securities of the unsuccessful bidders shall be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. In case of successful Tenderer, it will be retained till the successful and complete installation of the equipment.



d) Details of Agency

1. Name of the Agency :
2. Address of the Agency :
3. Phone No. _____, Mobile No. _____
4. PAN No. _____
5. Email ID: _____
6. Details of EMD Submitted
 - a) Amount _____
 - b) DD No. _____ dated _____
 - c) Name of Bank & Address _____

OR

Online EMD submission information enclosed: Yes / No if Yes

- d) Transaction ID/No. of Transfer _____
- e) Transaction date: _____
- f) Amount of Transaction _____
- g) Name of Bank _____

Date:

Place:

Signature

Name:

Address:



e) Financial Bid

Name of the Tenderer _____

Description of Work	Rate Quoted
Pest Control at INST building Mohali, INST Lab at IISER Mohali, NPDL Lab at Sector 81, Mohali with manpower, material and equipment	Rate in (Rs.) _____/- per annum (Rupees _____ _____) per annum Taxes: _____ % (as applicable)

Signature and Seal of the Tenderer